

# HiSoftware Compliance Sheriff®

## Privacy Module

Manage Privacy Compliance with Confidence

### Benefits

- Protect your organization's reputation internally and externally by assuring that your website properties are trustworthy and safe
- Immediately identify privacy issues for correction before problems can arise
- Monitor for content or programming issues that could affect privacy requirements during website development
- Ensure that information collected from site visitors can be audited for privacy compliance
- Create custom reports for internal website privacy compliance management
- Earn customer confidence by providing a trusted online environment

### HiSoftware Compliance Sheriff for Privacy Compliance Management

Manage your online privacy policies and ensure compliance with Internet confidentiality regulations with confidence using HiSoftware Compliance Sheriff's Privacy Module.

### Risk Management – Internet Security for Private Data

As Internet users are more comfortable entering personal data online, companies collecting such information are responsible for providing Internet confidentiality as part of their corporate governance policy. Health records, financial information, educational and career details, addresses and other personal data are being added to corporate databases through websites at an exponential rate. Is your company ensuring information privacy?

Countries and regulators have enacted stringent and sweeping legislation in an effort to govern the collection, use, retention and distribution of personal information. Auditing for website privacy compliance is on the rise. HiSoftware compliance solutions allow you to manage online privacy compliance issues with ease. Monitoring, tracking, reporting and correcting are painless. Assure your shareholders and other stakeholders that your enterprise is fully prepared with Compliance Sheriff for website privacy compliance management.

### Privacy Monitoring and Reporting

Compliance Sheriff divides monitoring and reports into key areas that scan your corporate website properties with multiple check and validation points. Reporting is concise, customizable and meets privacy compliance standards. Here are some of the specific areas of testing, monitoring and reporting that are included:

### Privacy - Data Collection

- *Privacy Statement Links:* Every page should contain a link to your website's privacy policy. Validates Privacy Policy links exist on pages and forms
- *Privacy Statement Links for Forms:* Every page with a mailto link should contain a link to your website's privacy policy. Validates all pages with mailto links have a privacy policy link.
- *Pages that Use Forms:* Pages that collect and submit data can present Privacy issues. Identifies all form elements, if any, located on a page.
- *Forms Using the GET Method:* Forms that submit data using the GET method can present Privacy issues. Identifies all form elements on a page, if any, that use the GET method.
- *Input and TEXTAREA Elements:* This check identifies all Input elements located on a page.

### Privacy - Tracking / Compliance

- *P3P Policy Reference - Root Folder:* When a website is P3P enabled, the website P3P policy reference file (p3p.xml) should exist in the site's root folder. Validates that the P3P Policy reference file is found in the site's root folder.
- *P3P Policy Reference - Site Pages:* When a website is P3P enabled, every page should reference the website P3P policy reference file. Validates that a Link Element that points to a P3P Policy reference file is found in your page.
- *IMG Element Web Beacons:* Identifies all IMG elements on a page, if any, that have a src attribute pointing to an external website.



- *Input Elements of Type Image Web Beacons:* This check identifies all Input Elements of type Image on a page, if any, that have a src attribute pointing to an external website.
- *Cookie Handling:* Identify pages setting http-cookies, third party http-cookies, expiration http-cookies, document.cookie and input use of cookies with on-click. Also evaluates http headers to identify pages that are setting cookies. This is an essential checkpoint for identifying visitor tracking methodologies.
- *JavaScript:* Identifies all pages that use JavaScript to use cookies with the Body element and locates pages where the body function has the onLoad attribute that uses setCookie, getCookie, readCookie or writeCookie. These functions are common methods of tracking visitors.

### Privacy Report – Personally Identifiable Information (PII)

- *If PII Form Warn if not SSL:* This check is used with the PII Check, you will be warned if PII Data is being collected and the page is not secure.
- *Privacy Policy Links - Forms with TEXTAREA Elements:* Every page with a form or elements that collects PII should contain a link to your website's privacy policy. This check validates that, when a form element is found, an Anchor Element that states it links to a Privacy Policy is found in your content.
- *Opt-Out Lists:* Every page with a form or elements that collect Personal Identifiable information should contain a link to your websites opt-out policy. This check validates that, when a form element is found, an Anchor Element that states it links to a Privacy Policy is found in your content.

### Privacy Regulatory Compliance

The Privacy module can report on a number of multi-national regulatory and compliancy standards including:

- Children's Online Privacy Act (COPPA)
- Gramm-Leach Bliley Act (GLBA)
- Health Insurance Portability and Accountability Act (HIPAA)
- California SBI 386 and AB 1950
- Safe Harbor - EU
- Section 208 - US
- Privacy Act - US
- UK Data Protection Act
- Personal Information Protection and Electronic Documents Act - Canada (PIPEDA)
- EU Data Protection Directive 1995/46
- EU Privacy and Electronic Communications Directive 2002/58

### Custom Checkpoints

With the flexibility of the HiSoftware reporting engine and technology, reports can be customized to create any type of check to meet your organization's specific requirements.

## System Requirements

### Client Browser

- Internet Explorer® version 6.0/7.0/8.0
- Mozilla Firefox® 2.0, 3.5 except for Transaction Path Recording and Local File Scanning
- Microsoft Windows® XP, 2000+, Windows Vista™, Windows 7

### Client HiSoftware Toolbar

- Internet Explorer version 6.0/7.0/8.0
- Microsoft .NET® Framework 2.0
- At least 1GB RAM and 2GB free disk space to run local scans

### Other File Format Support

- Microsoft Office® 2003 (required to scan Microsoft Word®, Excel®, Powerpoint®), Office 2007 and Adobe® PDF

### Server Requirements

- Microsoft Windows 2000/2003/2008 Server
- Internet Information sever 5.1 or greater
- Microsoft .NET Framework 2.0
- Windows Task Scheduler
- Microsoft SQL® Server 2000/2005/2008
- 4GB RAM or greater
- At least 5GB free disk space



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